Notion Windows / Linux shortcuts

CONCEPTS

> Type / in any block to insert anything: headings, lists, tables, embeds. Keep typing to filter the menu.

> Shortcuts shown are for Windows and Linux. On macOS read Ctrl as Cmd and Alt as Option; block-type keys use Cmd+Option instead of Ctrl+Shift.

> Esc selects the block you are typing in. Then arrows, Shift+Arrows and Ctrl+Shift+Arrows work on whole blocks instead of text.

NAVIGATION

Ctrl + P / Ctrl + K
Search or jump to recent page

Ctrl + N
New page

Ctrl + [/ Ctrl +]
Go back / forward

Ctrl + F
Search inside page

TEXT FORMATTING

Ctrl + B
Bold

Ctrl + I
Italic

Ctrl + U
Underline

Ctrl + E
Inline code

Ctrl + K
Link selected text

Shift + Enter
Line break inside a block

Tab / Shift + Tab
Indent / un-nest

BLOCKS

Esc
Select the current block

Shift + Up / Shift + Down
Extend block selection

Ctrl + D
Duplicate selected blocks

Ctrl + /
Edit or turn into another block

Ctrl + Shift + Up / Ctrl + Shift + Down
Move selected block

Ctrl + Enter
Open page, tick to-do, toggle

TURN INTO BLOCK TYPE

Ctrl + Shift + 1
Heading 1

Ctrl + Shift + 2
Heading 2

Ctrl + Shift + 4
To-do checkbox

MARKDOWN WHILE TYPING

`# + Space`
Heading 1 (## and ### for 2 and 3)

`- + Space`
Bulleted list (also * or +)

`1. + Space`
Numbered list

`[] + Space`
To-do checkbox

TYPED TRIGGERS

/
Slash menu: insert any block

@
Mention person, page or date