Notion Windows / Linux shortcuts

CONCEPTS

Type / in any block to insert anything: headings, lists, tables, embeds. Keep typing to filter the menu.

Shortcuts shown are for Windows and Linux. On macOS read Ctrl as Cmd and Alt as Option; block-type keys use Cmd+Option instead of Ctrl+Shift.

Esc selects the block you are typing in. Then arrows, Shift+Arrows and Ctrl+Shift+Arrows work on whole blocks instead of text.

NAVIGATION

Ctrl + **P** / **Ctrl** + **K**
Search or jump to recent page

Ctrl + **N**
New page

Ctrl + **[** / **Ctrl** + **]**
Go back / forward

Ctrl + **F**
Search inside page

TEXT FORMATTING

Ctrl + **B**
Bold

Ctrl + **I**
Italic

Ctrl + **U**
Underline

Ctrl + **E**
Inline code

Ctrl + **K**
Link selected text

Shift + **Enter**
Line break inside a block

Tab / **Shift** + **Tab**
Indent / un-nest

BLOCKS

Esc
Select the current block

Shift + **Up** / **Shift** + **Down**
Extend block selection

Ctrl + **D**
Duplicate selected blocks

Ctrl + **/**
Edit or turn into another block

Ctrl + **Shift** + **Up** / **Ctrl** + **Shift** + **Down**
Move selected block

Ctrl + **Enter**
Open page, tick to-do, toggle

TURN INTO BLOCK TYPE

Ctrl + **Shift** + **1**
Heading 1

Ctrl + **Shift** + **2**
Heading 2

Ctrl + **Shift** + **4**
To-do checkbox

MARKDOWN WHILE TYPING

`# + Space`
Heading 1 (## and ### for 2 and 3)

`- + Space`
Bulleted list (also * or +)

`1. + Space`
Numbered list

`[] + Space`
To-do checkbox

TYPED TRIGGERS

/
Slash menu: insert any block

@
Mention person, page or date