LibreOffice Impress Windows / Linux shortcuts

Presentation one .odp or .pptx file
Slide pane or sorter thumbnail
Object text box, shape, image

CONCEPTS

Shortcuts are for Windows and Linux. On macOS read Ctrl as Command and Alt as Option. Your desktop may grab some; rebind in Tools > Customize > Keyboard.

In a slide show type a slide number and press Enter to jump straight to it.

FILES & EDITING

Ctrl + S Save

Ctrl + Z Undo

Ctrl + Y Redo

Ctrl + C Copy

Ctrl + X Cut

Ctrl + V Paste

Ctrl + Shift + V
Paste Special dialog

Ctrl + H Find & Replace

Ctrl + P Print

F7 Spell-check

Ctrl + F7 Thesaurus

SLIDE SHOW

F5 Start slide show

Esc End slide show

Space / Right / Down / Enter
Next effect or slide

Left / Up / Backspace
Previous effect or slide

Alt + Page › Down
Next slide, skip effects

Alt + Page › Up
Previous slide, skip effects

Home Jump to first slide

End Jump to last slide

<n> › Enter
Go to slide number n

B / . Black screen

W / , White screen

P Mouse pointer as pen

SLIDES

Ctrl + Enter
Next text object, else new slide

Page › Down Next slide

SLIDES (cont.)

Page › Up Previous slide

Ctrl + Shift + F5
Navigator

Alt + Shift + Page › Down
Move slide down one place

Alt + Shift + Page › Up
Move slide up one place

Alt + Shift + End
Move slide to end

Alt + Shift + Home
Move slide to start

Enter
Sorter: open slide. Slide pane: new slide

OBJECTS

Tab Select next object

Shift + Tab
Select previous object

Arrows
Move selected object

F4
Position and Size dialog

Shift + F3
Duplicate dialog

OBJECTS (cont.)

Alt + click
Select object behind

Shift + drag
Constrain to horizontal or vertical

Alt + drag
Draw or resize from the centre

Shift + drag › corner
Resize keeping proportions

ARRANGE & GROUP

Shift + Ctrl + G
Group selected objects

Shift + Ctrl + Alt + A
Ungroup

F3 Enter group

Ctrl + F3 Exit group

Ctrl + Plus Bring to front

Shift + Ctrl + Plus
Bring forward

Ctrl + Minus
Send backward

Shift + Ctrl + Minus
Send to back

VIEW & STYLES

Plus Zoom in

Minus Zoom out

Num › *
Fit slide in window

Num › /
Zoom to selection

F11 Styles deck

TEXT EDITING

F2
Edit text of selected object

Shift + Enter
Line break, same paragraph

Ctrl + Left / Ctrl + Right
Move by word

Home / End
Start / end of line

Shift + Home / Shift + End
Select to start / end of line

Ctrl + Home / Ctrl + End
Start / end of text block

Ctrl + Delete
Delete to end of word